

RACE DIRECTOR ACTIVITIES

Description of overall responsibility

Ski and Snowboard Racing is an opportunity offered by affiliation with the Crescent Ski Council (CSC). It is an extremely significant part of the Greensboro Ski & Outing Club activities, and as such, the CSC race program plays an important role in offering Club members a great opportunity to participate in skiing development and racing activities. In addition, GSOC members are offered affiliation with CSC offerings for competition, fellowship, and eligibility to win individual and team prizes and awards.

The Race Director is appointed by the President, and approved by the Board of Directors. The Race Director is a liaison and representative of the Greensboro Ski & Outing Club to the CSC. The primary duty of the Race Director is to fill a leadership role in recruiting racers, managing racer participation in CSC races and is responsible for communicating information about the race program to club participants.

Weekend trips to local destinations in West Virginia, North Carolina are planned by the CSC to support the race program. The Race Director facilitates lodging and transportation information for GSOC race team members to encourage attendance and racer participation in weekend trips and races.

The following activities fall within the responsibilities of the Race Director:

- Serve as liaison and represent GSOC to the CSC race committee
- Receive all CSC racing rules, policies and know club responsibilities
- Communicate Race Program details to GSOC
- Communicate opportunities and responsibilities to GSOC
- Recruit skiers and snowboarders to participate on the GSOC race team
- Manage financial accountability of race budget
- Elicit sponsorships for race team, fund raising
- Collect racer dues and ensure payment to CSC
- Maintain records and reports for GSOC, for CSC
- Manage racer participation on race weekends and report to CSC
- Organize and run program for November membership meeting
- Report race results to GSOC at meetings, newsletter
- Conduct Week-Prior to Race Weekend Responsibilities
- Conduct Race Day Responsibilities

Serve as liaison and represent GSOC to the CSC

Inform Crescent Ski Council of new Race Director contact information – names, e-mail and phone numbers

Attend all mandatory CSC meetings.

 Fall conference (November)

 Winter Conference (January)

 Spring convention (April)

Receive and know all racing rules and policies mandated by the CSC

Communicate CSC Race Program details to GSOC

Attend all GSOC Board meetings and club meetings

Give list of race dates to GSOC in April after the CSC Spring convention so GSOC can plan local trips around race schedule

Communicate opportunities, racer eligibility requirements and club responsibilities to GSOC racers

Be available at club meetings to answer questions, provide forms for racers and potential racers.

Recruit skiers and snowboarders to participate on the GSOC race team

Communicate rules including updates to all GSOC racers via e-mail or by meeting

Advertise and publish race schedule, CSC weekend trips and activities

All racers must be a member of the GSOC to race.

Make sure all racers have a Crescent handicap. If not, the racer must qualify to race at a developmental race, compete in four Nastar runs or compete two runs on two different days at a Crescent race (see Crescent Race Rules for specifics)

Hand out official event schedule to racers which includes dates of races, location and start times.

Maintain extra prizes for the most improved racer and most valuable racer. Team t-shirts, sweaters, jackets.

Make all race members aware of discounted Spyder clothes or other stuff available in March from Ron Scott, CSC Race Director or Ross Haymes, GSOC racer.

Maintain records and reports for GSOC, for CSC.

Maintain a Roster to include racer name, address, phone numbers, e-mail address

Develop and distribute a calendar of events from September through March of each year. This calendar should include all race days-including SERA and Masters events, payments for race weekend deadlines, developmental race days, club trips, holidays, practices or training, club meetings, conferences and parties.

Manage financial accountability of race budget

Collect racer dues and send Crescent dues to the CSC race director by deadline.

Maintain all CSC profit and loss statements, minutes from CSC meetings and Bylaw changes
Maintain relationships with Crescent race director, database person, all race workers, race directors and bib director.

Elicit sponsorships for race team, fund raising

Obtain race team sponsors in the beginning of the season. Keegan's Pub and the Half Shell have been past sponsors. \$ 100. - \$ 500. donations pay for prizes and discounted lift tickets. Racers in turn patronize these establishments with meetings and socials.

Be ready to set up a table at meetings to sell raffle tickets if needed for a fund raiser

Manage racer participation on race weekends and report to CSC

Overnight trips are planned by CSC to coincide with the Race Schedule, and offered as Winter Activities to areas such as:

Snowshoe/ Silvercreek
Sugar Mountain
Beech Mountain
Hawk's Nest
Appalachian

Help organize all racers on accommodations, transportation and rooming assignments for each race.

Inform all racers of discounts available if Crescent is used as agent. Crescent deadlines must be met per specifics sent to race Director from CSC Winter Activities director (CSC trip leader).

Maintain results from CSC data base person on club and individual status. Results are given to race directors after the Sunday race. GSOC is in the Northern Division.

Organize and run the program for the GSOC November meeting

Plan the program topic for the November membership meeting around a theme such as an equipment show if it can be organized with local ski shop.

Report race results to GSOC at meetings, newsletter

WEEK PRIOR to Race Weekend Responsibilities

By the Monday prior to a race weekend, Rich Mead, Bib Director, must have final list of GSOC racers. The deadline is 10:00 p.m. Monday. E-mail or Fax the racer list to Rich. Include racer name, division, new handicap, existing handicap, and/or qualifying information. Try to confirm prior to the Sunday before the Monday via e-mail or phone all racers who want to race the following week. You need a "yes" or "no" only. No "maybe". Racers can race Saturday and Sunday, or Saturday, or Sunday alone.